



the tanoan community east association, inc.

Special Attention Request

I / we _____ will be out of town from
(date) _____ to _____. I hereby request the Tanoan
Community East Community Patrol to drive by to perform a visual inspection from the street of
my home located at (address) _____
during this absence. I fully understand the Tanoan Community East Association Inc.,
HOAMCO - Homeowners Association Management Company (management company and
staff), and the Tanoan Community East Community Patrol staff will not be held responsible if a
burglary, fire, vandalism, or any other mishap or accident occurs at my residence during my
absence. I will notify the Tanoan Community East Community Patrol if my return date
changes.

While I am away, I may be reached at the following telephone numbers:

_____	_____	_____
Cell	Cell	Other Number
Local Emergency Contact: _____		_____
Name		Home Telephone

		Cell

1. Will any vehicles be left in the driveway? _____
Make Model Color Year

2. Will anyone be left to care for your home / pets / plants during your absence? Yes No

If yes, Name _____ Telephone _____

3. Will any lights be left on inside your home? Yes No

If so, where? _____

4. Have you stopped all deliveries? (newspaper, mail, etc.) Yes No

Resident Signature

Date

*Return this form to the Community Patrol staff at the Country Club gatehouse
(give to a staff member – do not leave in the drop box)*